



**Position** – Server/Waiter

**Reports To** – Clubhouse Manager

**Salary Range** – Starting at \$5.00

**Position Description:**

We are looking for skilled Waiters or Waitresses to take orders and deliver food and beverages to our customers. The right Waiter/Waitress uplifts the dining experience for customers. We are looking for someone who will have the patience, personality and perseverance to thrive in this role.

Waiter/Waitress responsibilities include greeting and serving customers, providing detailed information on menus, multi-tasking various front-of-the-house duties and collecting the bill. If you are able to perform well in fast-paced environments, we'd like to meet you. To be a successful Waiter or Waitress, you should be polite with our customers and make sure they enjoy their meals. You should also be a team player and be able to effectively communicate with our Kitchen Staff to make sure orders are accurate and delivered promptly. Keep in mind that Waiter/Waitress duties may require working during weekends and holidays. Ultimately, it is the duty of our Waiters/Waitresses to provide an excellent overall dining experience for our guests. Compensation includes hourly and tips

**Job Responsibilities:**

- Greet customers when they enter the dining room
- Present menu and provide detailed information when asked (e.g. about portions, ingredients or potential food allergies)
- Prepare tables by setting up linens, silverware and glasses
- Inform customers about the day's specials
- Offer menu recommendations upon request
- Take accurate food and drinks orders using a POS ordering software on a tablet
- Check customers' IDs to ensure they meet minimum age requirements for consumption of alcoholic beverages
- Communicate order details to the Kitchen Staff
- Serve food and drink orders
- Check dishes and kitchenware for cleanliness and presentation
- Arrange table settings and maintain a tidy dining area
- Deliver checks and collect bill payments
- Carry dirty plates, glasses and silverware to kitchen for cleaning
- Meet with restaurant staff to review daily specials, changes on the menu and service specifications for reservations (e.g. parties)
- Follow all relevant health department regulations
- Provide excellent customer service to guests

**Job Requirements:**

- Customer-oriented approach and patience
- Excellent people skills
- Responsible and trustworthy
- Attention to cleanliness and safety

**NOTE:** This job description is not intended to be all-inclusive. The Server/Waiter may perform other related duties as needed to support the Clubhouse Manager, Bartender or Cook.

**Dining Room Hours:**

- Sunday – CLOSED
- Monday – CLOSED
- Tuesday – 5:30pm to Close
- Wednesday – 5:30pm to Close
- Thursday – 5:30pm to Close
- Friday – 5:30pm to Close
- Saturday – 5:30pm to Close